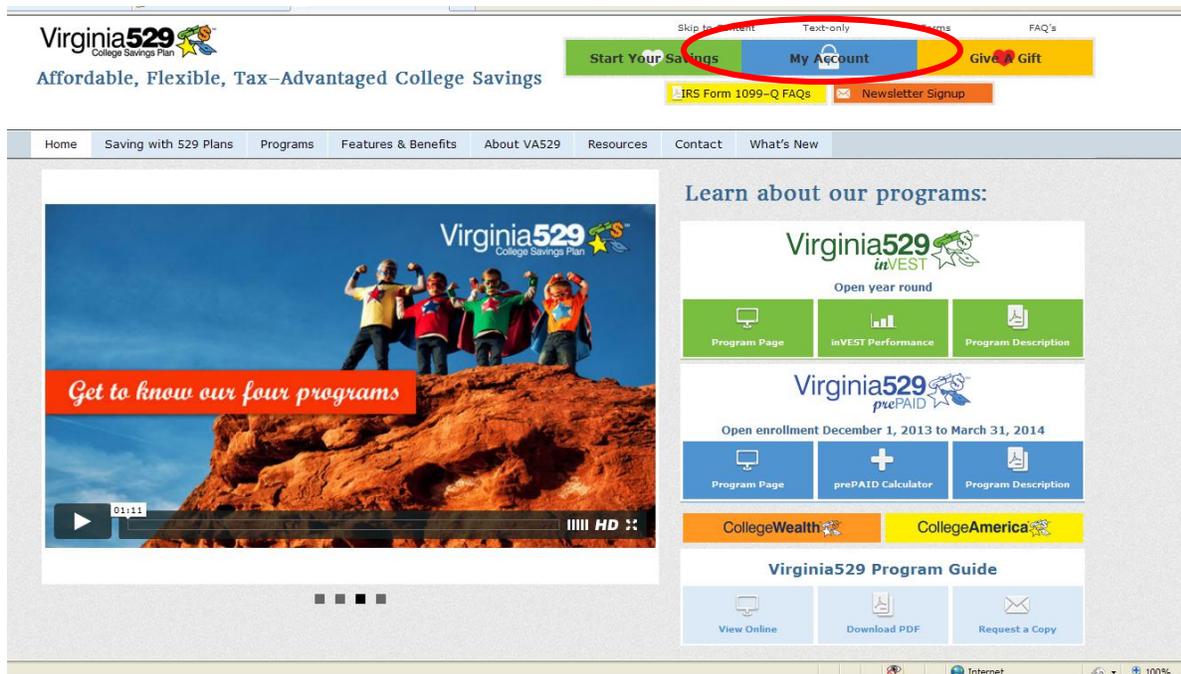
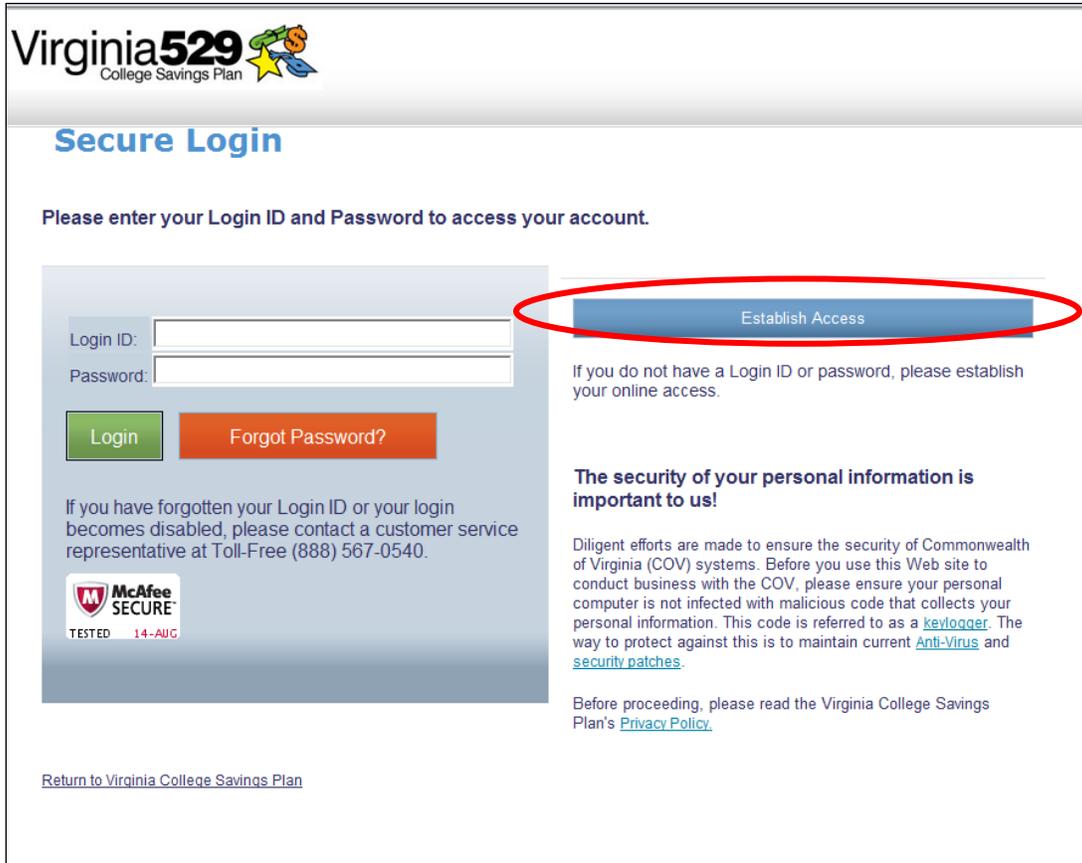


## Establishing Your Account Online

1. Visit [www.virginia529.com](http://www.virginia529.com) and select 'My Account'.



2. The first time that you log in, you will have to Establish Access.
  - a. To do this, from the secure login screen, you will need to select the 'Establish Access' button.



The screenshot shows the Virginia529 Secure Login page. At the top left is the Virginia529 College Savings Plan logo. Below it is the heading "Secure Login". A message reads: "Please enter your Login ID and Password to access your account." There are two input fields for "Login ID:" and "Password:". Below these are two buttons: a green "Login" button and an orange "Forgot Password?" button. To the right of the input fields is a blue button labeled "Establish Access", which is circled in red. Below the "Establish Access" button, there is text: "If you do not have a Login ID or password, please establish your online access." Further down, there is a section titled "The security of your personal information is important to us!" followed by a paragraph about security measures and a link to the "Privacy Policy". At the bottom left, there is a link: "Return to Virginia College Savings Plan".

3. After selecting the Establish Access Button, you will then be taken to the '**Password Security Page**' where you will complete all fields with your information.
4. You will be required to provide the SOAR Virginia account number. That number is **10232028**.

Virginia**529**  
College Savings Plan 

## Password Security Page

If you have submitted a paper application for enrollment and have received your Welcome Kit, please complete the information below to establish your online account access.

Enter your SSN:	<input type="text"/>
Enter 1 account number:	<input type="text"/>
Enter your zip code:	<input type="text"/>

5. After the correct information is entered, you will then be taken to the **'Create Login ID and Password'** page.
  - a. Here, you will create your Login ID and Password to be used for future access.
  - b. Your Login ID must be at least 9 characters long and contain at least one uppercase letter.
  - c. Your password must be at least 9 characters long and must contain at least one number and one uppercase letter.



## Create Login ID and Password

Choose a Login ID and Password. Your Login ID must be at least nine characters and contain at least one uppercase letter. Your password must be at least nine characters and contain one number and one uppercase letter.

Enter Your Login ID:	<input type="text"/>
Re-enter Your Login ID:	<input type="text"/>
Enter Your Password:	<input type="password"/>
Re-enter Your Password:	<input type="password"/>

6. After creating your ID and password, you will then be taken to the **‘Login Verification Security Question and Answer’** page.
- a. If you forget your password while trying to access your account information, you can reset it yourself without calling Virginia College Savings Plan<sup>SM</sup> (VA529<sup>SM</sup>) for assistance. For identity purposes, please set up a question below and provide an answer that only you would know. In the event that you forget your password, you will be prompted to answer this question. To help you remember your answer, limit it to 30 characters, limit spaces, and do not use special characters.
- b. Here is a list of sample security questions to help you get started.
- What was your childhood nickname?
  - What is the name of your favorite childhood friend?
  - What street did you live on in third grade?
  - What is your oldest sibling’s birthday month and year? (e.g., January 1900)
  - What is your oldest sibling’s middle name?
  - What school did you attend for sixth grade?
  - What was your childhood phone number including area code? (e.g., 000-000-0000)
  - What is your oldest cousin’s first and last name?
  - What was the last name of your third grade teacher?
  - In what city does your nearest sibling live?
  - What is your oldest brother’s birthday month and year? (e.g., January 1900)
  - What is your maternal grandmother’s maiden name?

## Security Question and Answer

 Please enter your new Security Question and Answer and click Submit.

Please Confirm your Password:

Question:

Answer:

7. You will then be required to verify or update your email address. You must have an email address to establish online account access. You will not be able to proceed without verifying your current email address or providing one in this step.

## View/Update Email Address

In order to proceed with logging into your account please provide your current email address below.



Please enter your email address information.

Primary Email Address

No active Email Address available

New Email Address:

Please select your preference (either Text or HTML) for receiving email messages from Virginia529.

HTML

Update

8. Once account access has been established, you will be taken to the SOAR Virginia Account Summary page if you have no other VA529 accounts. This will be your Home Page.

<b>Scholar Name: Sally Smith</b>		<b>As of: 09/11/2014</b>	
<b>Account Information</b>			
<b>Product:</b>	Virginia Education Savings Trust - Piedmont		
<b>Account Status:</b>	Active		
<b>Expected Usage Date:</b>	August 01, 2014		
<b>Unit Price (NAV) as of 09/11/2014:</b> 	\$18.56012		
<b>Unit Balance as of 09/11/2014:</b>	21.7788		
<b>Account Value as of 09/11/2014:</b>	<b>\$404.21</b>		
<b>Award Details</b>			
<b>Award Date</b>	<b>Award Amount</b>	<b>Award Units</b>	
July 1, 2011	\$250.00	15.0399	
July 1, 2012	\$250.00	14.8028	
July 1, 2013	\$250.00	13.7107	
<b>Total</b>	<b>\$750.00</b>	<b>43.3534</b>	
<b>Distribution Details</b>			
<b>Distribution Date</b>	<b>Distribution Paid To</b>	<b>Distribution Amount</b>	<b>Distribution Units</b>
September 2, 2014	John Tyler Community College	\$397.84	21.5748
<b>Total</b>		<b>\$397.84</b>	<b>21.5748</b>
<b>SOAR Virginia Scholar Information</b>			
<b>Name:</b>	Sally S. Smith		
<b>Permanent Address:</b>	123 Main St Richmond, VA 23423		
<b>Permanent Phone:</b>	(804) 999-8999		
<b>Email:</b>	ssmith093@gmail.com		
<b>Date of Birth:</b>	05/05/1995		
<b>Account Owner</b>			
<b>Name:</b>	Virginia 529		
<b>Address:</b>	9001 Arboretum Pkwy Richmond, VA 23236		
<b>Toll-Free Phone:</b>	(888) 567-0540		
<b>Website:</b>	Virginia529.com		

9. Other options that will be available to you via the menu at the top of the screen are:
  - a. Change Login
  - b. Change Password
  - c. Change Address
  - d. Change Email
  - e. Change Security Question and Answer



10. If you are the **owner** of another account with VA529 you will have the ability to login as you normally do using that login ID and password. From there, you will be taken to your welcome screen. To access your SOAR Virginia Account from your welcome screen, there will be an option in the 'View Accounts' menu that reads 'SOAR Virginia Account'. From there, your SOAR Virginia Account Summary Page will be displayed. You **MUST** be the SOAR Virginia Scholar in order to have access to the SOAR Virginia Account Summary.



Select an account number below:

Virginia529 inVEST Summary

Account Number	Beneficiary Name	Portfolio	Today's NAV	Current Value
		Aggressive	19.380235	\$ .00
<b>Total Virginia529 inVEST Value</b>				<b>\$ .00</b>